

WeichertPRO Job Aid

Manage WLN Vacation Settings From Your Mobile Device

Sign into www.weichertpro.com from your mobile device

1. Click **Login** and login to the WeichertPRO mobile site using your WeichertPRO credentials
 2. Click **Manage Vacation Settings**
 3. Enter your **vacation start** and **vacation end dates**. Or click the **calendar icon** to select a date from the calendar.
 4. Click **Add Vacation**. Your vacation will appear in the **yellow box**.
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